

JOB ADVERTISEMENT FOR CADET QUARTERMASTER FOR SERVICE WITH THE ARMY CADET FORCE

Unit: 2nd Battalion The Highlanders ACF

Post Location: Boddam, Peterhead

Appointment: Cadet Quartermaster

Starting Salary: £25,106 pa

Applicants are required to meet the criteria for commissioning in the ACF as laid down in the ACF Manual, Chapter 4, Part 2. The starting salary is £25,106 pa (All Hours Worked) with effect from 01 Aug 09. The salary quoted includes an addition for working unsocial hours and for hours worked in excess of standard hours. There is a Pension Scheme, which is open to personnel aged between 18 and 56, for which there is a personal contribution of 5%. To offset the Pension Contribution there is a 6% Non-Pensionable Addition to salary.

Annual leave, excluding public holidays, is 25 days per annum rising to 30 days after 5 years service. Previous service in the public sector will count towards qualifying years' service.

Applicants must:

- Have a wide administrative experience in the UK Armed Forces.
- Possess sound knowledge and experience of British Army stores, accounting, supply, maintenance, logistic support and SHEF procedures.
- Be conversant with military staff work.
- Possess good computer skills.
- Have the ability to liaise and deal smoothly with civilians, adult volunteer instructors, community and local authority organizations and military headquarters.
- Have a current clean driving licence, preferably C+E Licence

Applicants, preferably, should have served as a Commissioned Officer, Warrant Officer or, exceptionally, as a SNCO, either Regular or Reserves, in the UK Armed Forces.

The successful applicant, as a condition of employment, will be required to join the Army Cadet Force and will be appointed to the paid rank of Captain. He/She will receive the appropriate rate of pay for a full day's training carried out up to a maximum of 28 days pay each year, in addition to the salary quoted above.

The successful candidate will also be required to be security cleared prior to appointment. This will include an Enhanced Disclosure from the Criminal Records Bureau in Scotland (CRBS).

The appointment is for a probationary period of three months in the first instance. The normal retirement age is 65.

Application Forms and a full job description can be obtained from:

AO (Cadets)
Highland RFCA
Seathwood
365 Perth Road
DUNDEE
DD2 1LX

Tel: 01382 631022

E-mail: hi-cadets@hi.rfca.mod.uk

Applications are to reach the Association no later than **THURSDAY, 20 AUGUST 2009**. A joint Commissioning and Selection Board will be held in Dundee on 11 September 2009 and the successful applicant will be expected to start as soon as possible after appointment.